

IPC INPUT INFORMATION SHEET

Please note that incomplete information may delay your order – IPC Fax No: 310.322.3489

Date	Customer	Customer Contact
Customer Phone No. / Extension		Customer Fax No.

<p><u>CARD TYPE</u></p> <p>ATM _____</p> <p>DEBIT _____</p> <p>OTHER _____</p> <p style="text-align: right;">TOTAL INPUT _____</p>	<p><u>QUANTITY</u></p>	<p><u>INPUT TYPE</u></p> <p><input type="checkbox"/> Diskette <input type="checkbox"/> Manual Forms</p> <p><input type="checkbox"/> Tape Reel # _____</p> <p style="text-align: center;"><u>Data Transmission</u></p> <p><input type="checkbox"/> MODEM <input type="checkbox"/> FTP <input type="checkbox"/> EMAIL</p> <p>FILE NAME _____ QTY _____</p> <p>FILE NAME _____ QTY _____</p> <p>FILE NAME _____ QTY _____</p>
<p><u>CARDS ONLY</u> <u>CARDS & PINS</u> <u>PINS ONLY</u></p> <p>Qty _____ Qty _____ Qty _____</p>		

<p><u>PROCESSING SERVICES</u></p> <p><input type="checkbox"/> Normal processing</p> <p><input type="checkbox"/> Next day service (\$15 charge) <i>Must be received by 2:00 pm</i></p> <p><input type="checkbox"/> Same day service (\$25 charge) <i>Must be received by 12:00 – Noon</i> <i>Not available for Debit cards</i></p>	<p><u>MAILING INSTRUCTIONS</u></p> <p><input type="checkbox"/> Mail to card holder <input type="checkbox"/> Return to Institution</p> <p><u>SHIP VIA</u></p> <p><input type="checkbox"/> Regular Mail <input type="checkbox"/> Federal Express</p> <p><input type="checkbox"/> UPS <input type="checkbox"/> Other</p> <p style="text-align: center;"><u>PULL Form required for each special handling</u></p>
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COMMENTS / SPECIAL INSTRUCTIONS: New Issue Re-issue
